

KITCHEN VOLUNTEER

Committee: **House Management Committee**

Reporting to: Director House Management

Date: January 2016

Position Detail:

Support the Cook Coordinator in the smooth operation of the kitchen.

Duties and Responsibilities:

- Support the Cook/Coordinator in the preparation and delivery of 2 meals per day (lunch and dinner) for 10 senior individuals
- Assist with food preparation
- Serve meals to residents
- Assist with the review and development of menu plans
- Occasional grocery and supply shopping a local markets
- Attend monthly meetings of the House Committee

Qualifications:

- Knowledge of food preparation
- Experience providing kitchen assistance or meal service is preferred
- Knowledge of food safety regulations

Estimated time commitment